

Grand Island Public Schools  
123 South Webb Road  
PO Box 4904  
Grand Island, NE 68802-4904

### SUBSTITUTE TEACHING APPLICATION ONLY

Check here if Local Certificate _____
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Name \_\_\_\_\_  
Last First Social Security No.

Address: Street \_\_\_\_\_ Phone \_\_\_\_\_ E-mail \_\_\_\_\_  
City \_\_\_\_\_ Zip \_\_\_\_\_

PLEASE CHECK THE LEVEL(S) AT WHICH YOU ARE WILLING TO SUBSTITUTE:

Elementary K-5  Middle School 6-8  Secondary 9-12  Special Education  PE  Music  ELL

Indicate the grades or subjects you are willing to teach in order of preference.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_ 4. \_\_\_\_\_

Days Available \_\_\_\_\_ Beginning Date Available \_\_\_\_\_

**REFERENCES:** (Complete this section if references are not on file for a teaching position.) List only those people able to evaluate your teaching qualifications.

Name	Position	Address	Phone Number
1. _____			
2. _____			
3. _____			

#### STUDENT TEACHING EXPERIENCE

Name	Position	Address	Phone Number
1. _____			
2. _____			
3. _____			

#### EDUCATIONAL PREPARATION

College or University	City and State	Dates	Major	Degree
1. _____				
2. _____				
3. _____				

EMPLOYMENT EXPERIENCE

Employer Name \_\_\_\_\_ Position \_\_\_\_\_ Supervisor Name and Phone Number \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

Have you ever received a ticket, been charged with an offense, been arrested or been convicted for a criminal offense relating to sexual or physical abuse? \_\_\_\_ Yes \_\_\_\_ No

If you answered "Yes" to the above question, you must explain each situation including location(s), date(s), agency(ies) involved, and the outcome of each ticket, charge or arrest (Use an attachment if needed):

Have you ever had any license, permit, or certificate terminated, revoked, suspended, received a private or public reprimand or admonishment from a licensing agency or been subject to a judicial restraining or contempt order?

Yes \_\_\_\_ No \_\_\_\_

If you answered "Yes" to the above question, you must attach an explanation of each situation including location(s), date(s), agency(ies) involved, and the outcome of each situation (Use an attachment if needed): \_\_\_\_\_

Have you ever been involuntarily terminated or asked to resign, or resigned in lieu of termination from employment?

Yes \_\_\_\_ No \_\_\_\_

If you answered "Yes" to the above question, you must explain each situation including the name of the employer(s), the date(s) and reason(s) for the resignation or termination. \_\_\_\_\_

To be a substitute for the Grand Island Public Schools you must be a citizen of the United States or have authorization from the Immigration and Naturalization Service to work. Are you a United States citizen?

Yes \_\_\_\_ No \_\_\_\_ If no, do you have Employment Authorization? Yes \_\_\_\_ No \_\_\_\_

My signature below authorizes the school district to conduct a background investigation and authorizes release of information in connection with my application for substitution. This investigation may include such information as criminal or civil convictions, driving records, previous employers and educational institutions, personal references, and other appropriate sources. I waive my right to access to any such information or any liability with its release or use.

Futhermore, I certify that I have made true, correct and complete answers and statements on this application in the knowledge that they may be relied upon considering my application, and I understand that any omission, falsifications or misrepresentation made by me on this application, or any supplement to it will be sufficient grounds for failure to employ or for my discharge should I become employed with the Grand Island Public Schools.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

It is the policy of the Grand Island Public Schools not to discriminate on the basis of race, color, national origin, sex, age, religion, marital or veteran status, or disability in its educational programs, activities or employment policies are required by Title VI, Title IX, and Section 504. EOE/AA Rev. 6-23-14